

St. Mary's School Lay Advisory Board Minutes  
April 20, 2010, 7:00 PM  
Library

**I. Opening**

A. Prayer

B. Roll Call:

Members: Fr. John White, Larry Holmes, Teresa Hunt, John Marchal, Joy Marchal, Ron Mayo

Ex Officio: Sherry Gabert, Vernon Rosenbeck, Mike Pressnell

C. Agenda Addendum: Vacation Bible School dates to Principal's Report

D. Adoption of Agenda with addition:

Motion: John Marchal                      Second: Teresa Hunt                      Vote: Passed

**II. Approval of Minutes**

Motion: Larry Holmes                      Second: John Marchal                      Vote: Passed

**III. Recognition of Public: None**

**III. Board Member Comments:**

- Faith, Finances, and the Future, a recent study of pastors with parish schools published at Notre Dame University, was offered to members for review
- School Picnic, Aug .1, 2010, has been changed to a Parish Picnic and will be organized under the Parish Council to bring more parishioners to the event
- An Alumni Newsletter will be issued before the end of the school year with updates on St. Mary's School and to promote gifts to the Scholarship Fund.

**V. Treasurer's Report – John Marchal, Chair**

Revenues are on tract with budget. He anticipates a \$35,000 loss for the year. See addenda on school accounts and timeline for 2010-2011.

**VI. Old Business**

**A. Motion to not have alcohol at school functions when children are present.**

**Motion: Larry Holmes                      Second: Ron Mayo                      Vote: Passed**

**B. Motion to table the discussion on school cancellations.**

**Motion: John Marchal                      Second: Teresa Hunt                      Vote: Passed**

**VII. Committee Reports**

A. Marketing and Enrollment – Teresa Hunt, Chair

Committee has lost two members and requests joining the Stewardship and Development Committee. There are 88 and possibly 89 students enrolled for next year.

B. Stewardship and Development - Joy Marchal, Chair

- Report of Fundraisers for 2001-2011: Goal is \$80,500. Anticipate \$77,000. (See addendum)
- Will meet with Humane Society Board to clarify distribution of Bingo proceeds
- Report on 2010-2011 Scholarship Campaign Fund. Goal: \$31,000. To date \$21,600
- Article distributed to members: "Essential Skills for Board Members", by Mary Ellen Barrett, Vice President of nonprofit programs for the Community Foundation of Collier County, Florida.

- Upcoming meeting May 17, 7:00 PM with Marketing and Enrollment Committee. Objective: evaluation of current fundraisers and development of annual marketing plan.
- C. Finance and Operations - John Marchal, Chair
- Reviewed policies on tuition and tuition assistance. See addendum
  - Letters have been sent and meetings held informing parents of such.
- D. Nominating Committee - Larry Holmes, Chair
- Recommendation of nominees for Board of Trustees:**  
**Fr. John White, Larry Holmes, Teresa Hunt, Susan Kreusch, John Marchal, Joy Marchal, Ron Mayo**  
**Motion: Ron Mayo                      Second: Teresa Hunt                      Vote: Passed**  
 Pastor Fr. White will forward these names with a cover letter to Archbishop Dennis Schnurr.

**VIII. New Business**

**Extension of school day by 30 minutes from Friday May 21 through Monday June 7. The school day will be from 7:20 AM to 2:47 PM. Extension is contingent upon final approval of Greenville City School's extended times.**

**Motion: Larry Holmes                      Second: John Marchal                      Vote: Passed**

**IX. Assistant Superintendent Report – Sherry Gabert**

The Art, Music Festival on March 24 at St. Christopher's, Vandalia, was a success. Next year's festival will be at Dayton's Memorial Hall on April 2, 2011. St. Mary's School is encouraged to participate.

**X. Principal's Report – Vernon Rosenbeck**

- A. New school doors are being installed with funds from the parish.
- B. There are only a few families left who owe tuition for the 2009 -2010 school year.
- C. All teachers have signed letters of intent for next year.
- D. **Approval of Vacation Bible School use of school building July 12 – 16, 2010.**  
**Motion: John Marchal                      Second: Larry Holmes                      Vote: Passed**
- E. Principal wants to provide keyboarding, art and music classes in the future with volunteer teachers.

**XI. Motion to enter Executive Session**

**Motion: Ron Mayo                      Second: Larry Holmes                      Vote: Passed**  
**Time entered: 8:28 PM                      Time left: 9:15 PM**

**XII. Next meeting: April 26, 2010, 7:00 PM**

**XIII. Closing Prayer led by Fr. White**

**XIV. Meeting adjourned at 9:16 PM**